

MINUTES OF STAFF MEETING HELD ON 31ST AUGUST 2020

(Monthly meeting of September, 2020)

Agenda

1. Admission for the academic year 2020-21.
2. Online classes and time table.
3. AOB.

Admissions: Ms. Rupali Sangodkar, in-charge of admissions informed that a total of 87 students have taken admission to First Year in the first round of online admissions while in the second list a total of 48 applications have been received as of 30th August 2020. Their application status reflects as 'complete.'

The Principal mentioned that the Director, DHE has told in the meeting of the Principals that all students, who apply need to be accepted. Principal also mentioned that the maximum capacity of FY is 132.

Dr. Kissan Gauns Dessai opined that status report of admissions be sent to the DHE if our intake capacity exceeds.

The class-wise admission processed by admission committee reads as follows:

Class	Number of Students
TYBCOM	130 (Accounts-41; Cost Accounting-55; Business Management-34)
SYBCOM	115 (Division A comprising of 55 Students and Division B comprising of 60 Students)

At the Third Year, Business Management students will be equitably distributed between the A (Accountancy) and B (Cost Accountancy) divisions.

Online Classes: The Principal enquired about the online preparedness of the faculty in the light of online classes commencing on the 1st of September 2020. It was decided to use Moodle as the LMS in the initial week. Ms. Rupali opined that students need to be informed about the online classes.

Dr. Elizabeth J Henriques pointed out that as per the meeting of the DTSH Group, Microsoft Teams will be the LMS used in the Government Colleges.

She also suggested that teachers be given the option to upload different modes of e-content-videos, PPTs, interactive videos, word documents etc. on moodle for online teaching.

It was decided to adhere to the 2 + 2 lecture schedule for time table preparation.

Ms.Rupali suggested that lecturers seeking adjustments in the time table should seek the same on the official whatsapp group.

AOB:The Principal conveyed to the lecture basis staff based on information received from the Directorate of Higher Education that they need to submit their bills for the month of March,2020 for online classes engaged with detailed documentation. The bills will only then be certified by him.

He also informed that the DHE has specified a workload of 12 lectures for Dr. Kissan Gauns Dessai in the light of him handling IT related work at the DHE as also at the college level.

The Principal appreciated the efforts put in by Mr. Pravin Kamat, Librarian who conducted the training programme in Camdesia software.

Dr. Fatima enquired from the Principal if there was any reduction in the content of syllabus to be taught to the students in the light of the reduction in the number of working days in the University academic calendar. The Principal informed that there was no such communiqué received from the Goa University.


Dr. Gajanan V. Madiwal,

Principal.

PRINCIPAL
Govt. College of Commerce & Economics
BORDA, MARGAO, GOA